

Holbrook Board of Selectmen
Minutes of the Regular Session of
Wednesday, November 8, 2017

Present: Daniel R. Lee, Chairman
Kevin J. Sheehan, Clerk
Richard B. McGaughey, Associate

Absent: Matthew V. Moore, Associate

In attendance: Timothy J. Gordon, Town Administrator
Marjorie E. Godfrey, Assistant Town Administrator
Luke McFadden, Fire Chief
William Smith, Chief of Police
Stephan Hooke, Director of Communications
Benjamin Ecord, Superintendent of Public Works

The meeting was called to order at 6:30 p.m. by Chairman Lee, in the Selectman Noel C. King Meeting Room, Holbrook Town Hall, Floor 3R, 50 North Franklin Street, Holbrook, MA 02343, and opened with the Pledge of Allegiance.

MINUTES:

MOTION: By Mr. Sheehan, second by Mr. McGaughey, to accept the minutes of the regular session of Tuesday, October 10, 2017, as printed

VOTE: 3:0

TRI TOWN WATER BOARD & MWRA:

Present: From Massachusetts Water Resources Authority (MWRA):
Fred Laskey, Executive Director; From the Advisory Board: Joe Favaloro, Pam Heidell,
Sean Navin
From Tri Town Water:
Mayor Joseph Sullivan, Town of Braintree and Richard Brewer, Town of Randolph, and
Benjamin Ecord, the Joint Superintendent

Mayor Sullivan reviewed information on the history, the process, and why the Towns of Braintree, Randolph and Holbrook, as the Tri Town Water Board, need to keep moving forward with a new water treatment plant. The Mayor explained that our legislators have been supportive by helping with the funding of the project. It was discussed that the operating costs of the new plant will be paid by the Towns based on actual metered usage. Holbrook will pay 16% of the cost for the design/build. At this time, Holbrook's operating costs, based on usage, would equal 11% of the cost. The new treatment plant is expected to be in service by the end of calendar year 2021.

Mr. Laskey explained that the MWRA has 6 years' worth of water storage. Holbrook could connect through either a direct pipe or by going through another MWRA community. The Town would pay for usage and a \$3 million entrance fee (over 25 years, interest free). The operating costs for Holbrook were estimated at a little over \$1 million per year, plus the fee.

TRANSFER of PACKAGE STORE LICENSE at 1 BEACH ROAD:

Present: John M. Mooradian, Esq., Buyer's Attorney
Mr. Rakesh Patel & Mr. Smit Patel
Seller: Ann-Marie Baker, Personal Representative of Elizabeth Aiello's Estate

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MOTION: At 7:20 pm, by Mr. McGaughey, second by Mr. Sheehan, to open the hearing on the transfer of the Wine & Malt Package Store License in the name of Elizabeth Aeillo dba Cottage Variety, 1 Beach Road, and the application for a Common Victualler's License in the name of MRV Corporation dba On The Way General Store

VOTE: 3:0

The hearing notice, published in the Holbrook Sun on Friday, October 20, 2017, was read. Atty. Mooradian introduced the Patels, and explained the applicant's request for the transfer of the Wine & Malt Package Store license, a Common Victualler's License, approval of a pledge of the license, and a change of hours for the alcohol license. In response to a letter from the Board of Health about some issues with the property, Mr. Mooradian said the plan is to purchase the property and renovate it in about 6 to 12 months.

MOTION: By Mr. Lee, second by Mr. Sheehan, that the Board of Selectmen approve the transfer of the Retail Package Store License to Expose, Keep for Sale, and to Sell Wine and Malt Beverages Not to be Drunk on the Premises from Elizabeth Aiello dba Cottage Variety to MRV Corporation dba On The Way General Store (Smit Patel, Manager), 1 Beach Road, and approve the pledge of the license and inventory to Rockland Trust Company, and approve the request for a change of hours to include the sale of wine and malt beverages on Sunday from 10 am to 11 pm, and on Monday thru Saturday from 8 am to 11 pm. Further, that the Board of Selectmen approve a Common Victualler's License in the name of MRV Corporation dba On The Way General Store, for the purpose of serving prepared food, and that the package store transfer application be forwarded to the Alcohol Beverages Control Commission for consideration

VOTE: 3:0

Motion was made and seconded to close the hearing at 7:28 pm. Vote 3:0

A Joint Meeting was held with the FINANCE COMMITTEE in order to discuss FREE CASH.

Present: Peter Mahoney, Chairman; Michael Sigda; Patrick Duggan; Anne Marie LaSalvia; Paul Lynch; Scott McLellan; Matthew LaCorte; Andrea Piekarski

Mr. Gordon explained that with over \$2.4 million in Free Cash recently certified, the Finance Committee has reviewed and made some adjustments to its Free Cash Policy. The changes were reviewed, including: 25% will stay as Free Cash, the Snow and Ice and Park Fund deficits will be paid, the court settlement with the Norfolk County Agricultural School, and Holbrook's share of the Tri Town Owner's Project Manager for the Water Treatment Plant Project will be funded.

The Finance Committee left the meeting.

Mrs. Sara Stinson of the Holbrook Historical Commission provided an update on the Memorial Dedication scheduled for November 12, 2017, in honor of U. S. Navy LT. WALTER R. HEINS on the corner of Pine and Weymouth Streets. A stone, with a plaque and flag are being placed there as a permanent memorial. A ceremony will include the Department of the Navy, Fire Chief McFadden on bagpipes, Pastor Shawn Keener of the Brookville Bible Church, Fr. Thomas Boudreau of St. Joseph's Church, State Senator John Keenan, the Holbrook Jr./Sr. Chorus, and Eagle Scout Griffin Forest.

Chief McFadden presented the AMBULANCE ABATEMENTS for the quarter ending on September 30, 2017, and recommended approval.

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MOTION: By Mr. Lee, second by Mr. McGaughey, that the Board of Selectmen grant the ambulance abatements for the quarter including July 1, 2017 to September 30, 2017, totaling Two Hundred Eighty-Eight Thousand Five Hundred Fifteen Dollars and fifty-one cents (\$288,515.51), as presented by Chief McFadden

VOTE: 3:0

Chief McFadden reported that the Fire Department has been quite busy lately due to wind damage to wires and trees. He recognized Mr. Fred Kelly, who retired from his position as custodian at the Public Safety Building.

The Board of Selectmen and CLERICAL UNION have agreed to personnel changes within the Treasurer/Tax Collector's office.

MOTION: By Mr. McGaughey, second by Mr. Sheehan, that the Board of Selectmen authorize the Town Administrator to execute a Memorandum of Agreement between the Town of Holbrook and the International Union of Public Employees, Local 151, (Clerical Union) to be effective November 27, 2017, relative to personnel changes within the Treasurer/Collector's Office

VOTE: 2:0:1 (Mr. Lee abstained)

The Capital Improvement Planning Committee will begin meeting in December for FY2019's plan. Selectman Moriarty sat on that Committee until his resignation from the Board. Mr. Gordon recommended that the Board fill the vacancy with another Board member.

MOTION: By Mr. Lee, second by Mr. Moriarty, to appoint Selectman Sheehan to fill the vacancy on the Capital Improvement Planning Committee for a Selectmen's Representative

VOTE: 3:0

Mr. Gordon explained that a SOUTH SCHOOL RFP COMMITTEE should be established. The South School should be appraised, and the committee should review the information and come to the Selectmen with a recommendation. The Committee will include two members of the Planning Board, two Selectmen, and the Town Administrator. The appraisal will cost \$4,000.

MOTION: By Mr. Lee, second by Mr. Sheehan, to appoint Selectmen McGaughey and Sheehan to the South School RFP Committee

VOTE: 3:0

MOTION: By Mr. Lee, second by Mr. Sheehan, to move that the Board authorize the Chairman to sign an agreement for appraisal services relative to the South School

VOTE: 3:0

Supt. Ecord presented a list of bidders for Washed Sand for Ice Control. He recommended awarding the contract to the lowest bidder, noting that the price is the same as last year.

MOTION: By Mr. Sheehan, second by Mr. McGaughey, that the Board of Selectmen accept the recommendation of the Superintendent of Public Works, and award the Washed Sand Bid

Contract for Ice Control for the fiscal year ending on June 30, 2018, to P.A. Landers, Inc., Hanover, MA at the rate of \$15.43 per ton delivered

VOTE: 3:0

Supt. Ecord reported that the Public Works Department is working on chipping, the fields, Christmas lights, and digging out the farm league field for softball also.

The REORGANIZATION of the Board was postponed until the next meeting when a full board is present.

Mr. Gordon reported that:

- There is a Special Town Meeting on Monday, November 13th
- The Board of Health is voting on the Transfer Station Project
- The John F. Kennedy School RFP responses will be opened on November 15th
- The Annual Tree Lighting is December 2nd
- The LED streetlights have been selected and are being procured

Cynthia Brennan, the Council on Aging Coordinator, presented a request to allow Ms. Margaret Feeley work 10 hours per week from November to May, assisting residents with fuel assistance for \$22.44 per hour.

MOTION: By Mr. Sheehan, second by Mr. McGaughey, that the Board of Selectmen accept the proposal of Mrs. Brennan to appoint Margaret Feeley in a temporary capacity as the Fuel Assistance Coordinator for the Council on Aging, from November to May, for 10 hours per week at \$22.44 per hour, effective immediately

VOTE: 3:0

Chief Smith explained that officers on the Holbrook Police Department are participating in “No Shave November”. In order to create awareness about Cancer, the officers make a donation to Cancer and are allowed to grow facial hair for the month. Another birthday party for a public school student will be held at the Public Safety Building.

Director Hooke said in-service training is taking place. 40 hours per year is required to recertify. The Town has received equipment for dispatching Rockland. He commended his staff for the work they did during a storm on October 29th.

Announcements: Yard Waste Drop-Off will be held from 8 am to 1 pm on Saturday, November 11th at the Lower Compound; The Historical Commission invited everyone to the Lt. Walter R. Heins’ Memorial Dedication on November 12, 2017, from 1 – 2 pm, at the intersection of Pine, Weymouth and Sycamore Streets. There are two vacancies on the Planning Board.

Resident Beth Crooker spoke about some significant concerns about the financial terms and the traffic that would be generated by the transfer station project. She said the financial terms are not enough, and would not be received soon enough. A new resident to Holbrook asked that the Board treat people better. Resident Cheryl McAvenia expressed a concern about airborne bacteria from the project.

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ADJOURN:

MOTION: At 8:54, made and seconded, to adjourn the meeting

VOTE: 3:0

Kevin J. Sheehan, Clerk

Documents:

Minutes

Tri Town Water Treatment Plant handout

MWRA handout

Alcohol License application information

Ambulance abatement request

Clerical Union MOA

Sand Bid information/recommendation

Council on Aging request